



## Trinity Youth Community Fund 2012 Request for Proposals

*A Mission Outpost in a Troubled World*

February 1st, 2012

Dear Nonprofit:

Enclosed is information about a request for proposals for a funding opportunity. Your organization is receiving information about this opportunity because we believe your programs and projects may fit within our identified funding areas, and/or your organization has applied to the Trinity Youth Community Fund in the past.

### **Mission**

The Trinity Youth Community Fund is a fund that was formed with support from the Sylvia Gunning New Venture Fund at Trinity Lutheran Church in Boulder, Colorado. Established in 2002, the Trinity Youth Community Fund empowers youth in grades 8<sup>TH</sup>-12<sup>TH</sup> at Trinity Lutheran Church to directly impact their community through involvement in service, philanthropy and the nonprofit sector. These students make needed contributions to nonprofit organizations and also experience the reward of helping others -- linking their faith to action.

### **How It Works**

The grant-making process begins with notification to the nonprofit community of grant monies available (this letter). Nonprofit organizations with a 501(c)3 status are eligible to apply directly to the Trinity Youth Community Fund. The 2012 guidelines set by the youth are:

Geographic Area:

**Denver Metro**

&

Program Area:

**Homelessness (all ages)**

**Disadvantaged youth (and youth struggling with drug abuse/rehab)**

**Teen parents and their children**

&

preference is to assist organizations that are **lesser-known, with operating budgets under \$600,000**

**Deadline: Wednesday, March 21st, 2012 at 4pm**

Once applications are received, the youth will review the proposals, select up to six organizations, and conduct site visits to familiarize themselves with the organizations (if necessary). These site visits will occur on **Saturday, April 14th**. After the site visits, the youth will choose the organizations to which money will be granted and how much money will be given to each. All nonprofits will be notified of their grant status by the end of April 2012, if not sooner. On **Sunday, May 6th, 2012**, grant awardees will be asked to attend a Sunday morning worship service during which the youth will award the granted monies to the selected organizations at Trinity Lutheran Church in Boulder, Colorado.

### **Background of the Program**

Through this program, the young people of Trinity Lutheran are challenged to raise 10% of their award money: \$500. Once successful, through donations from the fall youth fundraiser and Trinity Lutheran Church, the youth are given monies totaling \$5,000, giving them a grand total of **\$5,500 to grant**. Next, the students identify community issues that are of the greatest interest and concern to them and use the funds to award grants to organizations that best address these areas. To prepare them for this process, the youth have participated in

workshops that enhance their understanding of grant making and the nonprofit sector. Students also have discussed different types of program work done by area nonprofits.

**Guidelines: How to Apply for a Trinity Youth Community Fund Grant**

For 2012, the Trinity Youth Community Fund is interested in receiving proposals for program/project work that *directly impacts people in the Denver Metro area*. They are also interested in organizations where their donation will make a big impact and the program/project is in the area of *homelessness (all ages), disadvantaged youth (and youth struggling with drug abuse/rehab), as well as teen parents and their children*. Preference is also given to organizations with operating budgets under \$600,000. All programs should either reside in the Denver Metro area or the grant request will be used to serve in that same community. **The youth will choose how the money is divided up, from one to several grants, for a total of \$5,500 to be granted.**

**Proposals need to be at Trinity Lutheran Church in Boulder, Colorado by 4pm on Wednesday, March 21st, 2012, to be eligible for consideration.** A postmark is not sufficient. We will accept proposals by email or fax.

Writing a proposal is not meant to be a burdensome process since this is a quick turn-around time. **A proposal to the Trinity Youth Community Fund should be no longer than 2 pages, answered in this order, and include:**

1. Summary: Up to 3 sentences highlighting the organization, the amount requested, and what the requested funds will be used for.
2. A brief description of the organization, its mission, history and current programs.
3. Statement of need.
4. Proposed use of the funds including constituency and number of people to be served, activities to accomplish the program goals and timetable for implementation.
5. Procedure for evaluating this project, including expected results during the funding period and how and when success will be defined and measured.
6. Program/Project Budget (not included in 2 page limit).
7. A copy of your organization's 501(c)3 letter (not included in 2 page limit).
8. Any other information (brochures, newsletters, etc) that will further explain your organization's program request (not included in 2 page limit).

Mail, fax, or email one copy of the completed application to:

**Trinity Youth Community Fund  
2200 Broadway  
Boulder, CO 80302  
[trinityboulderyouth@hotmail.com](mailto:trinityboulderyouth@hotmail.com)  
f: 303-545-5527**

**Deadline: Wednesday, March 21<sup>st</sup>, 2012, 4pm**

After carefully reviewing these guidelines, if you feel your programs would benefit from support from this fund, and meet the 2012 funding guidelines, please consider sending in a proposal. If you have questions about the Trinity Youth Community Fund or your proposal, please feel free to call Becca Sager, Director of Youth Ministries, at Trinity Lutheran Church at 303-442-2300. Thank you in advance for your time and the good work you do in your community. We hope to hear from you soon!

Sincerely,  
Trinity Youth Community Fund  
Trinity Lutheran Church  
Boulder, CO