



Trinity Youth Community Fund 2010 Request for Proposals

A Mission Outpost in a Troubled World

February 10th, 2010

Dear Nonprofit:

Enclosed is information about a request for proposals for a funding opportunity. Your organization is receiving information about this opportunity because we believe your programs and projects may fit within our identified funding areas, or your organization has applied to the Trinity Youth Community Fund in the past.

Mission

The Trinity Youth Community Fund is a fund that was formed with support from the Sylvia Gunning New Venture Fund at Trinity Lutheran Church in Boulder, Colorado. Established in 2002, the Trinity Youth Community Fund empowers youth in grades 8TH-12TH at Trinity Lutheran Church to directly impact their community through involvement in service, philanthropy and the nonprofit sector. These students make needed contributions to nonprofit organizations and also experience the reward of helping others -- linking their faith to action.

How It Works

The grant-making process begins with notification to the nonprofit community of grant monies available (this letter). Nonprofit organizations with a 501(c)3 status are eligible to apply directly to the Trinity Youth Community Fund. The 2010 guidelines set by the youth are:

Geographic Area: **State of Colorado**

and

program area includes at least one of the following:

Children/Youth (ages 18 & under)

Health & Human Services

Raise awareness about lesser-known or "hidden" human service issues

and

preference is to assist organizations with **annual operating budgets under \$1,000,000**

Deadline: Wednesday, March 24th, 2010 at 4pm

Once applications are received, the youth will review the proposals and select up to six organizations and conduct a site visit to familiarize themselves with the organization (if necessary). These site visits will occur on **Saturday, April 17th**. After the site visits, the youth will choose to which organizations money will be granted and how much money will be given to each organization. All nonprofits will be notified of their grant status by the end of April 2010, if not sooner. On **Sunday, April 25th, 2010**, grant awardees will be asked to attend a Sunday morning worship service during which an award presentation will occur at Trinity Lutheran Church in Boulder, Colorado as the youth award the granted monies to the selected organizations.

Background of the Program

Through this program, the young people of Trinity Lutheran are challenged to raise 10% of their award money: \$500. Once successful, through donations from the fall youth fundraiser and Trinity Lutheran Church, the youth are given monies totaling \$5,000, giving them a grand total of **\$5,500 to grant**. Next, the students identify community issues that are of the greatest interest and concern to them and use the funds to award grants to organizations that best address these areas. To prepare them for this

process, the youth have participated in workshops that enhance their understanding of grant making and the nonprofit sector. Students also have discussed different types of program work done by area nonprofits and practiced grant-making by reviewing mock proposals and deciding which “organizations” to fund.

Guidelines: How to Apply for a Trinity Youth Community Fund Grant

For 2010, the Trinity Youth Community Fund is interested in receiving proposals for program/project work that *directly impacts people in the State of Colorado*. They are also interested in organizations where their donation will make a big impact and the program/project is in the area of *children/youth (ages 18 & under), health & human services and lesser-known or “hidden” human service issue*. Preference is also given to organizations with operating budgets under \$1,000,000. All programs should either reside in the State of Colorado or the grant request will be used to serve Colorado residents (or involve groups based in Colorado). **The youth will choose how the money is divided up, from one to several grants, for a total of \$5,500 to be granted.**

Proposals need to be at Trinity Lutheran Church in Boulder by 4pm on Wednesday, March 24th, 2010, to be eligible for consideration. A postmark deadline, fax or e-mail is not sufficient. Writing a proposal is not meant to be a burdensome process since this is a quick turn-around time.

A proposal to the Trinity Youth Community Fund should be no longer than 2 pages, answered in this order, and include:

1. Summary: Up to 3 sentences highlighting the organization, the amount requested, and what the requested funds will be used for.
2. A brief description of the organization, its mission, history and current programs.
3. Statement of need.
4. Proposed use of the funds including constituency and number of people to be served, activities to accomplish the program goals and timetable for implementation.
5. Procedure for evaluating this project, including expected results during the funding period and how and when success will be defined and measured.
6. Program/Project Budget (not included in 2 page limit).
7. A copy of your organization’s 501(c)3 letter (not included in 2 page limit).
8. Any other information (brochures, newsletters, etc) that will further explain your organization’s program request (not included in 2 page limit).

Mail one copy of the completed application to:

**Trinity Youth Community Fund
2200 Broadway
Boulder, CO 80302**

Deadline: Wednesday, March 24th, 2010, 4pm

After carefully reviewing these guidelines, if you feel your programs would benefit from support from this fund, and meet the 2010 funding guidelines, please consider sending in a proposal. If you have questions about the Trinity Youth Community Fund or your proposal, please feel free to call Becca Sager, Director of Youth Ministries, at Trinity Lutheran Church at 303-442-2300. Thank you in advance for your time and the good work you do in the community. We hope to hear from you soon!

Sincerely,
Trinity Youth Community Fund
Trinity Lutheran Church
Boulder, CO